

## TOWANDA DISTRICT LIBRARY

301 S. Taylor Street.  
Towanda, IL 61776

### Meeting Agenda

April 16, 2024 7:00 pm

#### President's Comments

#### Opportunity for Public Comment

#### Review of Minutes and Motion to Accept

#### Review of Treasurer's Report and Motion to Pay Bills

#### Director's Report

#### New Business

- Review Mission and Vision Statements
- Strategic Plan Review and Approval
- SEI status
- Working Budget Review and Approval
- Events and Program Policy Review and Approval
- Summer Reading Program Update

#### Old Business

- None

#### Closed Session (if needed)

#### Upcoming Board Meetings:

May 21, June 18, July 16, August 13, September 17, October 15, November 19, December 17

#### Legal Deadlines

**April 30** - Last day to file Statement of Economic Interests to County Clerk.

**June** - Last month for Board of Trustees to complete FOIA and OMA training.

**June 30** - Approve Nonresident card service and determine fee and submit to RAILS.

**June 30** - Last day (bi-annual) for first half year review of the minutes of closed sessions as to whether or not the minutes should remain sealed or can be publicly disclosed.

**July 1** - Schedule of regular Library Board of Trustees' meeting dates including the time and location, must be prepared and made available to the public.

**July 5** - Last day (122 days before) the 11/5/24 general election to adopt and publish resolution to levy additional .02 percent tax (75 ILCS 5/3-1 and 10 ILCS 5/28-2)

**August 26** - Last date (30 days before adoption of ordinance and hearing) to make Tentative Budget and Appropriation Ordinance available for public inspection and publish notice for the hearing.

**September 1** - Last day to prepare and file written report including Secretary's Audit, boundary changes, outstanding liabilities, and bonds, etc. to State Librarian. (75 ILCS 16/30-65) - **IPLAR**

**September 17** - First day (90 days before last day to file nomination papers) for candidates for Library Board of Trustees to circulate nomination petition sheets. [For April 1, 2025 consolidated election] (10 ILCS 5/10-4).

**September 24** - Last day to enact a B&A Ordinance and certified estimate of revenues which shall be published. Within 30 days of adopting a certified copy must be filed with the County Clerk.