

TOWANDA DISTRICT LIBRARY
MINUTES for August 15, 2023
Regular Meeting

ATTENDEES: Rachel Ballenger, Amy Bogner, Chris Miller, Rochelle Wardell, Mark Schwamberger, Judy Michael, and Audra Wyant.

ABSENT: Lori Hoskins

Meeting called to order at 7:00 pm.

PRESIDENT'S COMMENTS

- None.

OPPORTUNITY FOR PUBLIC COMMENT

- No requests received.

REVIEW OF MINUTES AND MOTION TO ACCEPT

- It was noted in June's meeting minutes to update the date of the next Decennial Committee meeting. It is currently listed as taking place August 15, 2023. It will be updated to reflect the future meeting date of September 19, 2023 at 6:30 p.m.
- Rochelle made a motion to accept the Minutes with the edit of the Decennial Committee meeting date and time.
- Judy seconded the motion.
- Unanimous approval.

REVIEW OF TREASURER'S REPORT AND MOTION TO PAY BILLS

- Chris made a motion to accept the Treasurer's Report and pay the bills.
- Rochelle seconded the motion.
- Unanimous approval.

DIRECTOR'S REPORT

- Rachel reviewed her report.
- The water damage in the roof on August 5, 2023 was caused by clogged gutter guards. Rachel will be calling to see if the gutter guards are installed correctly on the corners of the building and has contacted the company and is awaiting a response about getting the gutters cleaned.
- Rachel will be doing comparison shopping for books between multiple vendors to determine what is most cost effective and the quickest way to get new releases.

NEW BUSINESS

Updated Collection Development Policy - Ban book banning

- To be in compliance with state law and to be eligible to receive state funding, TDL will adopt a new policy that is in-line with ALA standards regarding an individual's or a group's objection to material at TDL .
- Judy made a motion to accept the updated Collection Development Policy with the edit of the "updated date" at the bottom of the page from "Updated May 2022" to "Updated August 2023".
- Amy seconded the motion.
- Unanimous approval.

Unattended Children Policy Review and Approval

- Judy made a motion to accept the Unattended Children Policy.
- Amy seconded the motion.
- Unanimous approval.

Secretary's Audit

- Two TDL board members need to review the Secretary's book - Amy and Rochelle will do so after tonight's meeting as it is the last thing needed for Rachel to complete the IPLAR.

Library Card Design

- TDL is almost out of patron library cards. Rachel and staff have created a new design and more will be ordered through Rainbow Printing. Patrons will now also receive a key fob library card as well.

IPLAR Signatures

- Audra and Lori need to give their approval to Rachel once the Secretary's Audit has been completed.

OLD BUSINESS

Decennial Committee

- The next meeting will take place September 19, 2023 at 6:30 p.m.
- The Budget and Appropriations hearing will take place September 19, 2023 at 7:00 p.m.
- The regularly scheduled monthly Board of Trustees meeting will take place on September 19, 2023 directly following the Budget and Appropriations hearing (around 7:30 p.m.).

CLOSED SESSION

Not needed tonight.

Upcoming Board Meetings: September 19, October 17, November 21, January 16,
February 20, March 19

Mark motioned to adjourn the meeting.

Amy seconded the motion.

Unanimous approval.

Meeting adjourned at 7:30 p.m.