

TOWANDA DISTRICT LIBRARY

Meeting Agenda

October 18, 2022 7:00 pm

President's Comments

Opportunity for Public Comment

Review of Minutes and Motion to Accept

Review of Treasurer's Report and Motion to Pay Bills

Director's Report

New Business

- Per Capita
- Upcoming Trustee Elections
- Website and Employee & Trustee Emails
- OMA Certification
- Getz Annual Fire Extinguisher Inspection
- Interim Director 30 Day Review/Discussion

Old Business

- None

Upcoming Board Meetings:

November 15, December 20, January 17, February 21, March 21, April 18, May 16, June 20

Legal Deadlines

10/28/22 - Last day (60 days prior to tax levy certification deadline) for Board of Trustees to file financial requirements to the corporate authorities and the Illinois State Library for tax levy purposes. (75 ILCS 5/4-10)

10/31/22 - Last day for library treasurers to prepare sworn Report of Receipts and Disbursements and file with County Clerk. Also last day to publish said report, if necessary. (30 ILCS 15/1 and 15/2)

11/10/22 - *Last day (within 10 days of publication) for publisher of Report of Receipts and Disbursements to file Certificate of Publication with County Clerk. (30 ILCS 15/3)

11/13/22 - Last day to adopt and publish resolution to levy additional .02 percent tax. (75 ILCS 5/3-1 and 10 ILCS 5/28-2)

12/3/22 - Last day to adopt and publish resolution to levy additional .02 percent tax. (75 ILCS 5/3-1 and 10 ILCS 5/28-2)

12/12/22 - First day to file certificates of nomination and nomination papers for the Library Board of Trustees with local election officials. (10 ILCS 5/10-6)

12/19/22 - Last day to file certificates of nomination and nomination papers for the Library Board of Trustees with local election officials. (10 ILCS 5/10-6)